

T/V Command Trustee Council Meeting
Gulf of the Farallons National Marine Sanctuary
San Francisco, CA
15 November 2001

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| 1. | INTRODUCTIONS | All |
| 2. | REVIEW AGENDA | All |
| 3. | APPROVAL OF MINUTES OF LAST MEETING | All |
| 4. | FINANCIAL UPDATE
- Current status of funds
- Billing and administrative time
- Agency budget requirements FY02
- Trustee resolution for allocating funds | Jim Haas |
| 5. | MOU | Kathy Verrue-Slater |
| 6. | RESTORATION PLANNING
- Completing injury studies
- Developing Scoping Statement for Public Review | Haas |
| 7. | REVIEW TASKS/SET NEXT MEETING DATE | All |

Minutes
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1. Attendees

Jim Haas	U.S. Fish and Wildlife Service - Primary Representative
Ed Ueber	NOAA - Primary Representative
Nora Rojek	Calif. Dept. of Fish and Game - Alternate
Mark Meier	State Lands Commission - Primary Representative
Sarah York	State Lands Commission - Alternate
Joanne Kerbavaz	Calif. Dept. of Parks and Recreation - Alternate
Jennifer Boyce	NOAA - Alternate
Carolyn Lown	DOI Office of the Solicitor
Kathy Verrue-Slater	Calif. Dept. of Fish and Game - Legal (by phone)
Kolleen Bannon	NOAA Office of General Counsel (by phone)

2. Agenda. The agenda (attached) was reviewed and approved.

3. Minutes of Previous Meeting. The minutes of the meeting held on October 11, 2001, were reviewed and approved by the council. There were no outstanding action items. Jim Haas will finalize and distribute the minutes of the July 23 and October 11 meetings.

4. Restoration Account. A draft trustee resolution for allocation of funding was reviewed. The numbering system for resolutions was changed from a fiscal year basis to a calendar year basis, and language was added regarding documentation and accounting for the Trustee Council; in addition, CDFG requested an initial \$50K by email. A revised draft resolution will be circulated by email prior to the next meeting.

5. MOU. The final version of the MOU has been routed to each agency for signature. Copies will be distributed when final signatures are obtained.

6. Restoration Planning. The most recent version of the scoping document being drafted by Steve Hampton and Jennifer Boyce was discussed, and some verbal comments were provided. An outline for the document was developed, to include a description of biological and lost human use injuries, and restoration alternatives from a variety of sources. The Notice of Intent and Administrative Record were also discussed. Kolleen Bannon offered to revise the draft NOI and distribute it by email before the next meeting. Proposed locations for the Admin. Record were the State Lands Commission Field Office in Hercules, the San Francisco Public Library, and San Francisco State University.

7. Injury Reports. The necessary steps to finalize the bird injury, lost human use, and trajectory reports were discussed. It was felt the bird injury report could be provided for review by mid-December.

8. Review of Tasks/Next Meeting Date. The following tasks were identified:

<i>Task</i>	<i>Person</i>	<i>Target Date</i>
a. Produce draft meeting minutes	Haas	Monday, Dec.15 (late)
b. Distribute minutes of Oct. 11 meeting	Haas	Monday, Oct.15 (late)
c. Distribute minutes of July 23 Meeting	Haas	Tuesday, Oct. 30 (late)
d. Update NOI	Bannon	Monday, Dec. 17
e. Provide revised draft Trustee Council Resolution for initial agency funding allocation	Haas	Friday, Mar. 30

The next meeting was scheduled for December 13 at 1:00 p.m. at the State Lands Commission Office in Sacramento.

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